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Minutes of Transnet Pipelines Tender Briefing for

TENDER NUMBER: TPL/2024/05/0003/66723/RFP

PROVISION OF FIRE STANDBY SERVICES FOR VARIOUS TRANSNET PIPELINES SITES ON AN "AS AND WHEN" REQUIRED BASIS FOR A PERIOD OF THREE YEARS

Meeting No: 01

Date: 21 November 2024

Time: 10:30 – 12:00

Venue: Transnet Pipelines 7th Floor Boardroom, room 742

Attendance:

Tenderers

As per attached attendance registers

Transnet Pipelines Representatives

Fezeka Mhlongo - Procurement Manager (FM)

Papa Moratwe – Snr Manager: Fire & Emergency Services (PM)

Mazwi Ndebele – Engineer in Training: Engineering (MN)

Discussion Point	Responsible person/Resolution
<p>1. <u>OPENING</u> FM welcomed all present and acknowledged all for making time for the meeting and for the interest shown in the tender. FM requested TPL representatives to introduce themselves.</p> <p>2. <u>OBJECTIVE</u> The purpose of the meeting was to discuss the content of the tender document, provide guidance in terms of the tender process, discuss the technical scope and give an opportunity for tenderers to ask questions, etc.</p>	<p>Fezeka Mhlongo</p>

<p>3. <u>THE AGENDA MENTIONED BELOW WAS DISCUSSED:</u></p> <ul style="list-style-type: none"> • Welcome: Introduction of TPL Team members • Commercial - Tendering Procedure and clarification of Returnables • Questions • Scope of Services • Technical Evaluation Returnables • Pricing instruction and Price Schedule • Communication • Bidders' clarifications and Questions • Closing 	Fezeka Mhlongo
<p>4. <u>RECORD OF DISCUSSION:</u></p> <p>This is a compulsory tender briefing meeting; the meeting is being recorded for minute purposes.</p>	Fezeka Mhlongo
<p>5. <u>PROPOSAL SUBMISSION:</u></p> <p>The bid submission process through the newly implemented electronic tender submission system was explained to the tenderers. The following was highlighted:</p> <ul style="list-style-type: none"> • Time your submissions so that if there are any issues, there is time to escalate & resolve • Nobody has access to the bids until after the bid has closed • Should you experience challenges with the system, urgently contact: fezeka.mhlongo@transnet.net • There is no physical tender box. <p>The bid submission process was detailed to the tenderers as per page 2 of Part 1 of the RFP document.</p> <p>Bidders were informed to take note of the further upload of RFP Part 2 and 3 that is updated.</p>	Fezeka Mhlongo
<p>6. <u>TECHNICAL SCOPE</u></p> <p>PM gave a background on Transnet Pipelines business, Executive Summary of the project, current status, a high-level objective and few other deliverables.</p> <p>6.1. <u>Scope Background</u></p> <p>The appointment of a Fire & Rescue Standby Services at Transnet Pipelines (TPL) facilities and the pipeline network situated in Gauteng, Mpumalanga, Free State, KwaZulu Natal, and North-West provinces, as and when required for three years.</p>	Papa Moratwe

Transnet Pipelines (TPL), a division of Transnet SOC Ltd, provides strategic pipeline infrastructure for the petroleum and gas industries of South Africa. Established in 1965, TPL owns, maintains, and operates a network of 3 114 km of high-pressure petroleum and gas pipelines. The pipeline transverses five different provinces (Kwa-Zulu Natal, Gauteng, Northwest, Free States and Mpumalanga) ensuring security of supply of petroleum products into the inland market, as per Figure 1 below.

6.2. Study Objective

The objective of employing Fire & Rescue Standby Services is to enhance safety and fire prevention across TPL. It is therefore crucial that TPL has a contract in place with sufficient funds to ensure that all high-risk activities with the potential of fire are managed properly and that all fire incidents that may occur are dealt with immediately. The objectives of this contract are to reduce impacts on the public, and the environment, and reduce business interruptions.

Works To Be Undertaken

1. The appointed service provider's employees must attend TPL induction every 12 months.
2. The appointed service provider is required to sign task-specific risk assessment and work permit before the commencement of any work on site.
3. Attendance registers for all personnel doing standby for each shift/ day must be signed daily by the TPL representative at the end of each shift.
4. Successful bidder shall be required to have adequate resources to accommodate day and night shifts in line with Labour Relations Act, 66 of 1995 requirements. Personnel must only work a maximum of 12-hour shifts. Arrangements for relief must be made for all work exceeding 12 hours.

Detailed works to be undertaken are provided on page 2 and the deliverables on page 4

Putting measures in place to control and secure the incident site for investigation purposes where fire has occurred while doing fire standby

6.3. Scope of Service

The locations for reference were listed under page 6 of the scope of services and the site addresses were further provided on page 7

7. TENDER EVALUATIONS

The tender evaluation procedure and steps were discussed and explained to the tenderers as follow (these are also clearly stated in the tender document):

- The procedure for the evaluation of responsive tenders is Functionality, Price and

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Preference:

8.1 Technical Pre-qualification Criteria

1. Fire Officers: Minimum of 3 Officers

- Fire Fighter 1 and 2 (Qualification issued by SAESI)
- Hazmat Awareness and Operations (Qualification issued by SAESI)
- Hazard Identification/Risk assessment Qualification, from any accredited institution by SAQA- South African Qualification Authority.
- Rope rescue (High angle or confined space rescue from accredited SAQA institution.)
- Valid First Aid level 3, issued by SAQA accredited institution.

2. Fire Fighters, Minimum of 6 fire fighters

- Fire Fighter 1 (Qualification issued by SAESI)
- Hazmat Awareness (Qualification issued by SAESI)
- Rope rescue (High angle or confined space rescue) Accredited by SAQA

First Aid level 3, issued by SAQA accredited institution

7.1. Functionality Criteria

The functionality criteria and maximum score in respect of each of the criteria are as follows:

Functionality Criteria	Points Weightings	RFP Reference
T2.2-02 (A) – Company's Previous Experience	60	T2.2-02
T2.2-02 (B) – All Equipment Calibration Certificates SANS 17025 and/or Pressure test Certificate SANS 1475 requirements	40	T2.2-03
Total Weighting:	100 points	
Minimum qualifying score required:	70	

The minimum overall qualifying for score for functionality shall be 70 points out of 100. Any tenderer that fails to obtain the minimum qualifying score for functionality will be regarded as an unacceptable tender. Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system.

Tenderers are to ensure all returnable documents are signed and returned with their tender and that all required information requested in the returnable is submitted.

Mazwi Ndebele

Mazwi Ndebele

All returnables are to be valid at the time of the tender closing.

7.2. Price and Specific Goals

Price and preference evaluation is in accordance with the 80/20 preference points systems as described in Preferential Procurement Regulations 6 and 7. Whereby 80 points is awarded **where the financial value is estimated to not exceed R50 million, inclusive of all applicable taxes**. Should the BBBEE rating not be provided, tenderers with no verification will score zero points for preference.

Preference points for this bid shall be awarded for:

- (a) Price;
- (b) B-BBEE Status Level of Contribution; and
- (c) Any other specific goal determined in Transnet preferential procurement policy.

The maximum points for this bid are allocated as follows:

SELECTED SPECIFIC GOAL	NUMBER OF POINTS ALLOCATED (80/20)
B-BBEE Level of contributor (1 or 2)	10
30% Qualifying Black women Owned entities	10
Non-Compliant and/or B-BBEE Level 3-8 contributors	0

8. PRICING SCHEDULE

MN gave an overview of pricing instructions, explained what is expected of bidders and how to complete the schedule. The pricing schedule with its requirements was outlined. Bidders were requested to take note of the updated Price List under RFP Part 3 Updated – C2.2 pg. 3

9. GENERAL/ QUESTIONS AND ANSWERS

Bidders were requested to submit their Questions raised at this briefing in writing for TPL to respond adequately and these will be issued to all bidders in TPL clarification form. Some of the clarification questions received during the meeting and after the meeting are as per clarifications register attached.

10. COMMUNICATION PROCEDURE

- Respondents are warned that a Proposal will be liable to disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer or employee of Transnet in respect of this RFP between the closing date and the

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